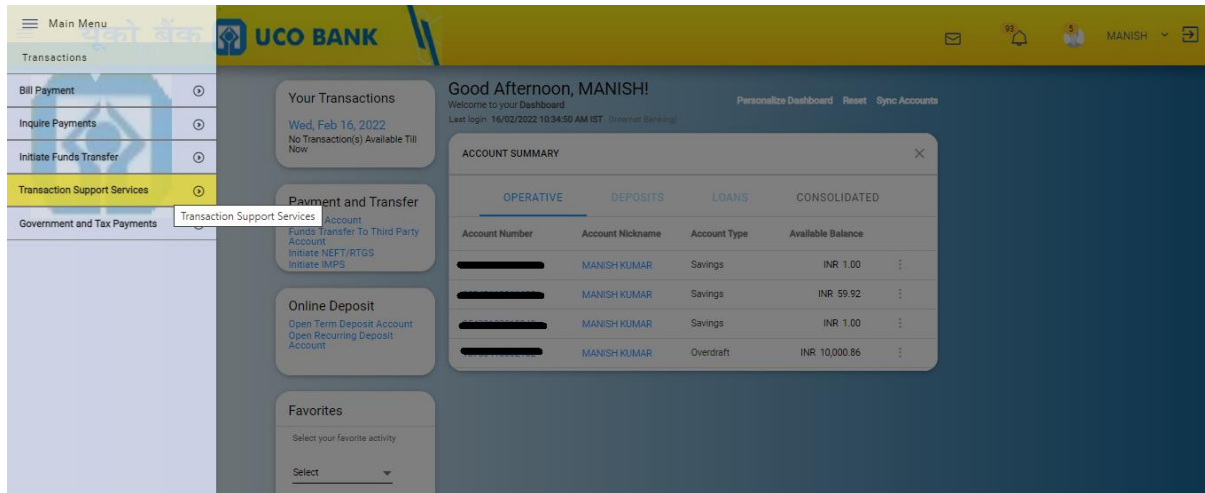


# FEBA Beneficiary Management

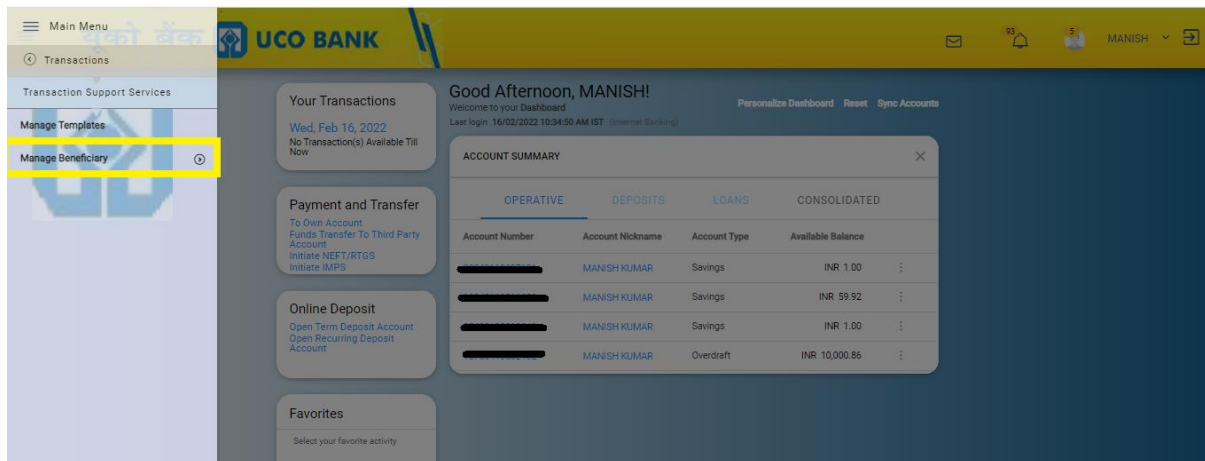
## Transaction Support Service

Transaction support service is available in Transaction tab for the beneficiary maintenance of UCO Bank and Other Bank account.



On click of Transactions support services, two sub-menu will be available

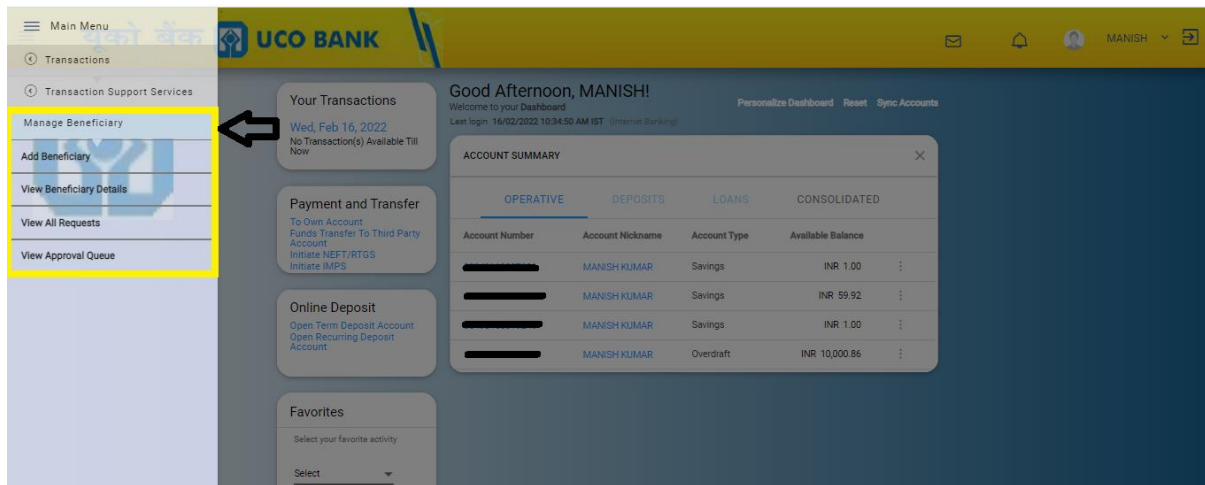
1. Manage Templates
2. Manage Beneficiary



**Manage Beneficiary:** In manage beneficiary, four sub-menus will show

1. **Add Beneficiary:** used for beneficiary addition of UCO Bank and Other Bank account.
2. **View Beneficiary details:** shows the list of beneficiary added by the internet banking users.
3. **View all Requests:** shows the list of all request received for beneficiary addition.

4. **View approval queue:** it is used by the corporate banking user to approve or reject the beneficiary added by the corporate maker.

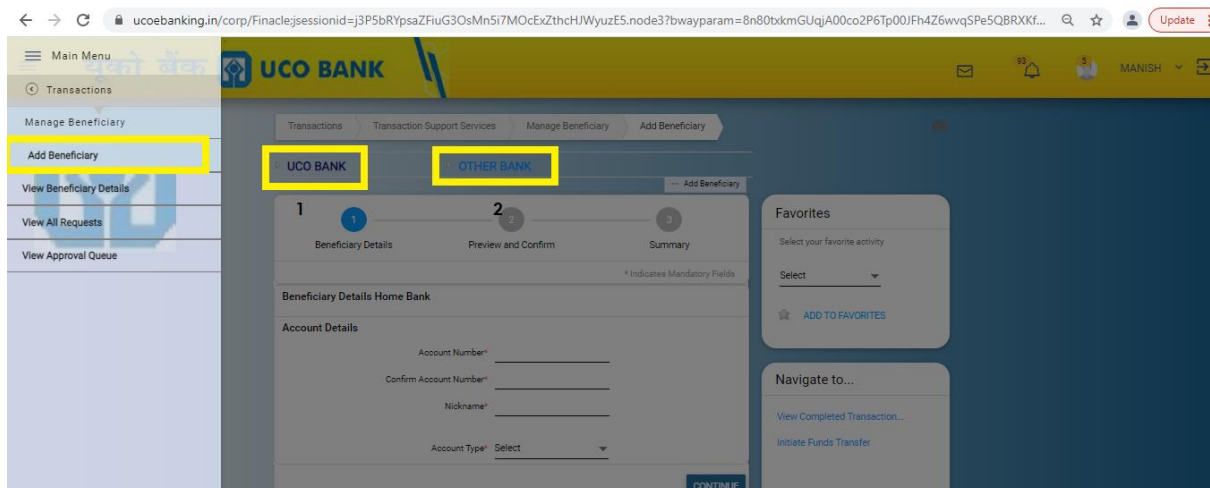


## Add Beneficiary

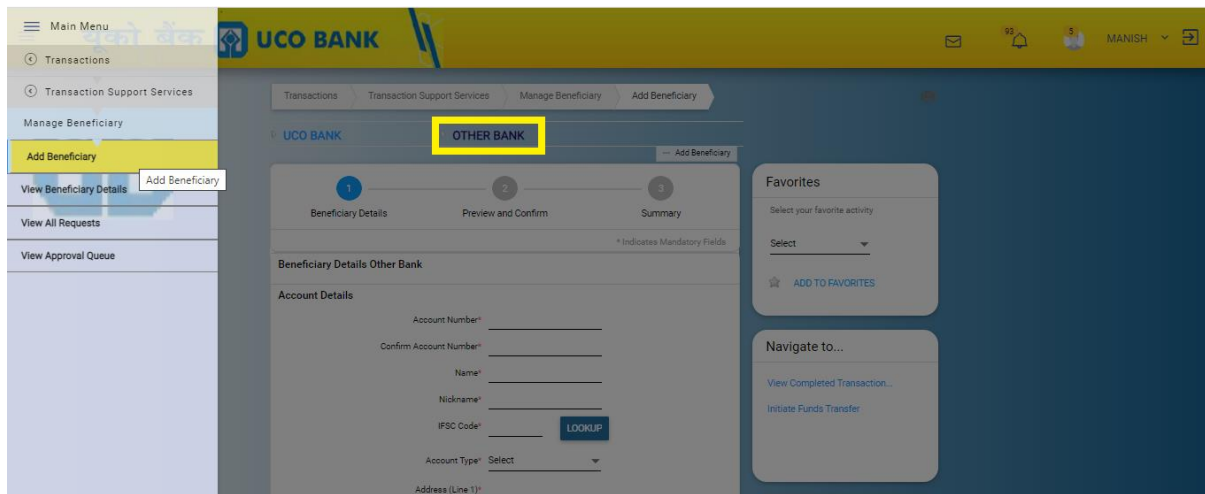
Add beneficiary is used to add a fresh or new beneficiary or payee to whom user wants to make payment. Beneficiary may be of UCO Bank or Other Bank.

If user wants to add the beneficiary of **UCO BANK**, then click on **UCO BANK** or if user wants to add the beneficiary of **OTHER BANK**, then click on **OTHER BANK**

This is to be noted that once click of Add Beneficiary, by default **UCO BANK** page will show to the user. User can select or click **UCO BANK** or **OTHER BANK** link as per requirement or choice.



If users want to add beneficiary of other Bank then click on **OTHER BANK**.

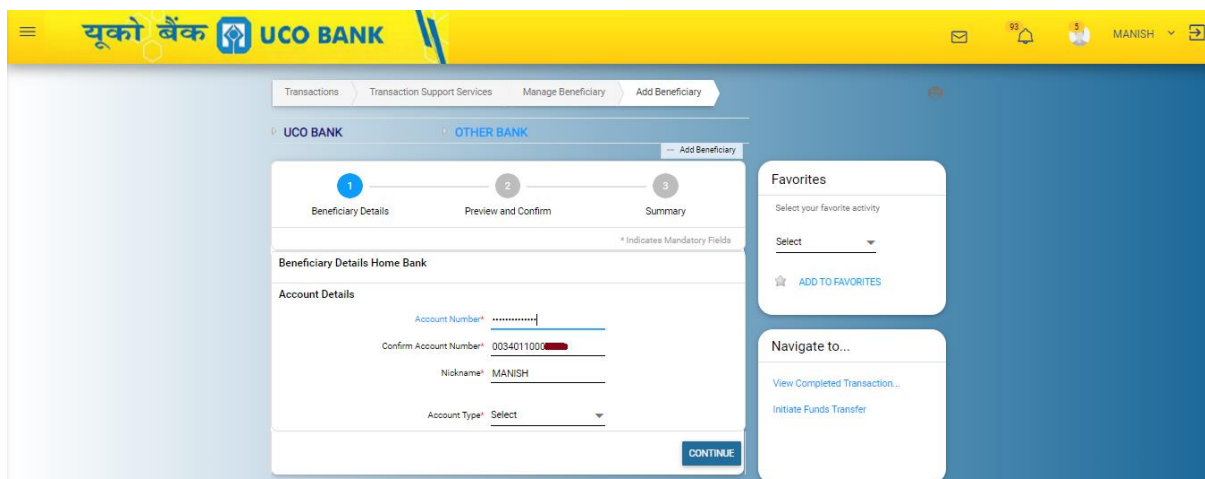


## **Beneficiary Addition by Retail Users:**

### **1. UCO Bank**

#### **Step: 1**

Enter account details of UCO Bank in Account Details. Here User has to enter the fourteen digit account number of UCO Bank which comes in the masked format, and then confirm the account number; User has to give unique nickname for the beneficiary added and select account type from the Drop-down.



## Step: 2

Details entered by the users in the beneficiary details will display to the users in the preview confirmation details. Here user has to cross check the account number and customer name is coming correct or not. If there is any discrepancy then there is “**BACK**” button else click on “**CONFIRM DETAILS**” button to continue.

Preview Confirmation Details

Counterparty Details    Preview and Confirm    Summary

Confirm the following details before submission

Counterparty Details

Name: MANISH KUMAR    Nickname: raj

Account Details

Account Number: 003401100    Counterparty Bank: Home Bank  
Account Type: Savings Bank    Branch Name: KOLKATA - DD BLOCK SALT LAKE  
Network: Within Bank  
Branch Id: 1870

Additional Details

Remarks \_\_\_\_\_

Enter your credentials to confirm the transaction

Confirmation Details

Transaction Password: \_\_\_\_\_  
One Time Password: \_\_\_\_\_

Enter the one time password (OTP) sent for authentication with REFERENCE ID:2160833.    RESEND OTP

Favorites

Select your favorite activity

Select \_\_\_\_\_

ADD TO FAVORITES

Navigate to...

View Completed Transaction...  
Initiate Funds Transfer

The Great Savings on Salary of your 500 photos

## Step: 3

User has to enter the transaction password and OTP for final submission in confirmation details. There is a cooling period for 4 hours and added beneficiary will be in disabled mode; hence transaction is not allowed during the cooling period.

Counterparty Details

Name: MANISH KUMAR    Nickname: raj

Account Details

Account Number: 003401100    Counterparty Bank: Home Bank  
Account Type: Savings Bank    Branch Name: KOLKATA - DD BLOCK SALT LAKE  
Network: Within Bank  
Branch Id: 1870

Additional Details

Remarks \_\_\_\_\_

Enter your credentials to confirm the transaction

Confirmation Details

Transaction Password: \_\_\_\_\_  
One Time Password: \_\_\_\_\_

Enter the one time password (OTP) sent for authentication with REFERENCE ID:2161491.    RESEND OTP

BACK    CONFIRM DETAILS

ADD TO FAVORITES

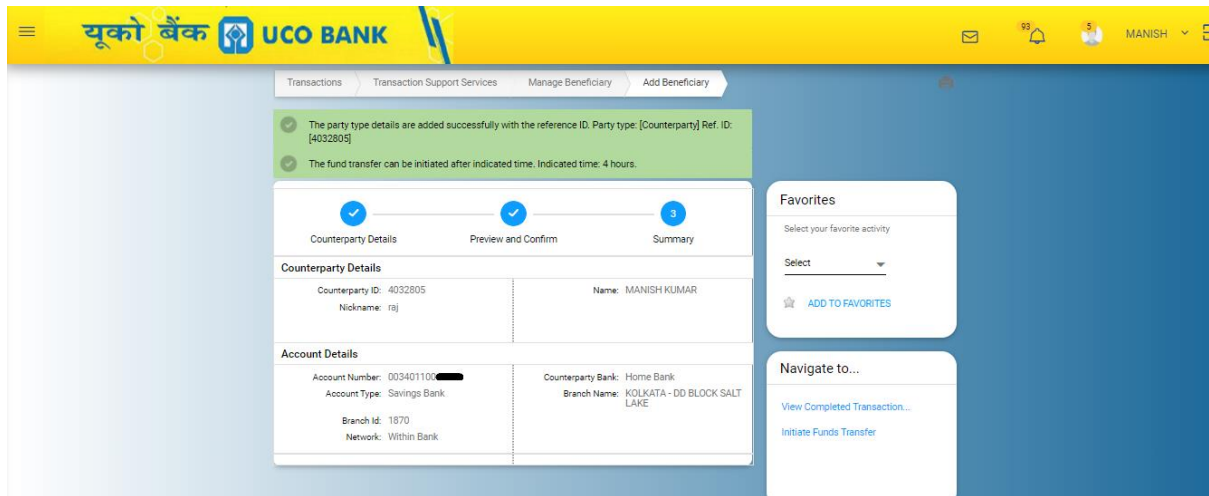
Navigate to...

View Completed Transaction...  
Initiate Funds Transfer

The Great Savings on Salary of your 500 photos

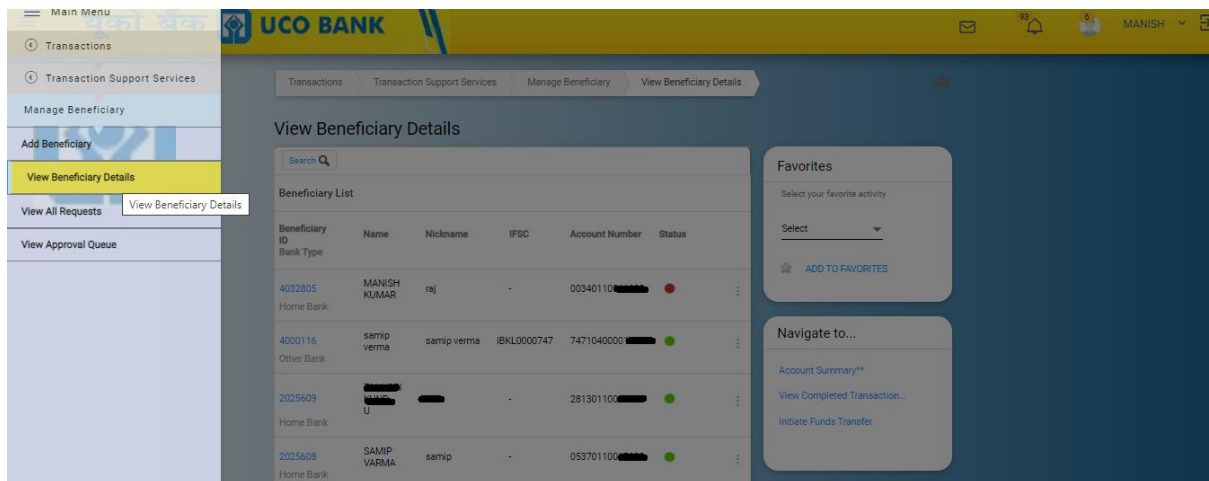
## Step:4

On click of Confirm Details, summary details of beneficiary will show to the users.

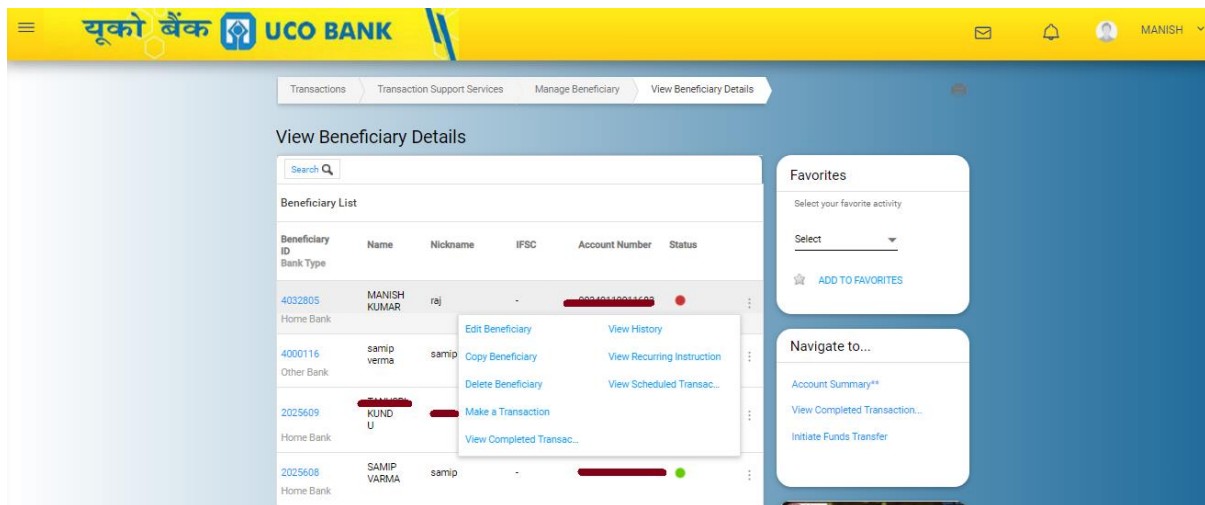


## View Beneficiary Details:

User can view the newly added beneficiary in view beneficiary details. Status of the newly added will be shown in red radio button which means disabled mode. If it is showing in Green then it means beneficiary is active and available for payment.



More Actions: using “Three Dot button”, user can do various activities like edit beneficiary, delete beneficiary, Make a transaction and many More



## 2. Other Bank

### Step: 1

User has to enter the bank account details of other bank like account number, customer name, nick name, IFSC code and address then click on continue button.

\* Indicates Mandatory Fields

Select  
ADD TO FAVORITES

#### Counterparty Details Other Bank

##### Account Details

Account Number\*

Confirm Account Number\*

Name\*

Nickname\*

Bank Identifier\*  LOOKUP

Account Type\* Select

Address (Line 1)\*

Address (Line 2)

Address (Line 3)

City\*

Zip Code\*

State\*  LOOKUP

Country INDIA

#### Navigate to...

wealth high net & success return to life  
This Dream! Sparkle up future of your little princess  
Sukanta Samskirta Account

## Step 2

Details entered by the users will show in the preview confirmation details page after click on **CONTINUE** button. Here user can view the details entered by the users is correct or not. If It is correct then click on confirm details else click on back button for any modifications.

Progress: 1 Counterparty Details, 2 Preview and Confirm, 3 Summary

Confirm the following details before submission

**Counterparty Details**

Name: CITIUCO	Nickname: CITI BANK
---------------	---------------------

**Account Details**

Account Number: 0008429006	Counterparty Bank: Other Bank
Account Type: Current Account	Bank Name: CITI BANK
<b>Beneficiary Branch Name: MUMBAI BRANCH</b>	Network: NEFT
IFSC: CITI0100000	

**Additional Counterparty Details**

Additional Details

Remarks: citi bank beneficiary addior

Enter your credentials to confirm the transaction

**Confirmation Details**

Transaction Password: \_\_\_\_\_

BACK CONFIRM DETAILS

**Favorites**

Select your favorite activity

Select

ADD TO FAVORITES

**Navigate to...**

View Completed Transaction...

Initiate Funds Transfer

## Step 3

After putting the transaction password and OTP, final summary page will come.

Transactions > Transaction Support Services > Manage Counterparty > Add Counterparty

The party type details are added successfully with the reference ID. Party type: [Counterparty] Ref. ID: [4000628]

The Fund Transfer Can Be Initiated after the Indicated time (cooling period)

Progress: 1 Counterparty Details, 2 Preview and Confirm, 3 Summary

**Counterparty Details**

Counterparty ID: 4000628	Name: CITIUCO
Nickname: CITI BANK	

**Account Details**

Account Number: 0008429006	Counterparty Bank: Other Bank
Account Type: Current Account	Bank Name: CITI BANK
IFSC: CITI0100000	Network: NEFT

**Additional Counterparty Details**

Address (Line 1): MUMBAI	Address (Line 2): MUMBAI
Address (Line 3): MUMDAI	City: MUMDAI
Zip Code: 200001	State: MAHARASHTRA
Country: INDIA	

**Favorites**

Select your favorite activity

Select

ADD TO FAVORITES

**Navigate to...**

View Completed Transaction...

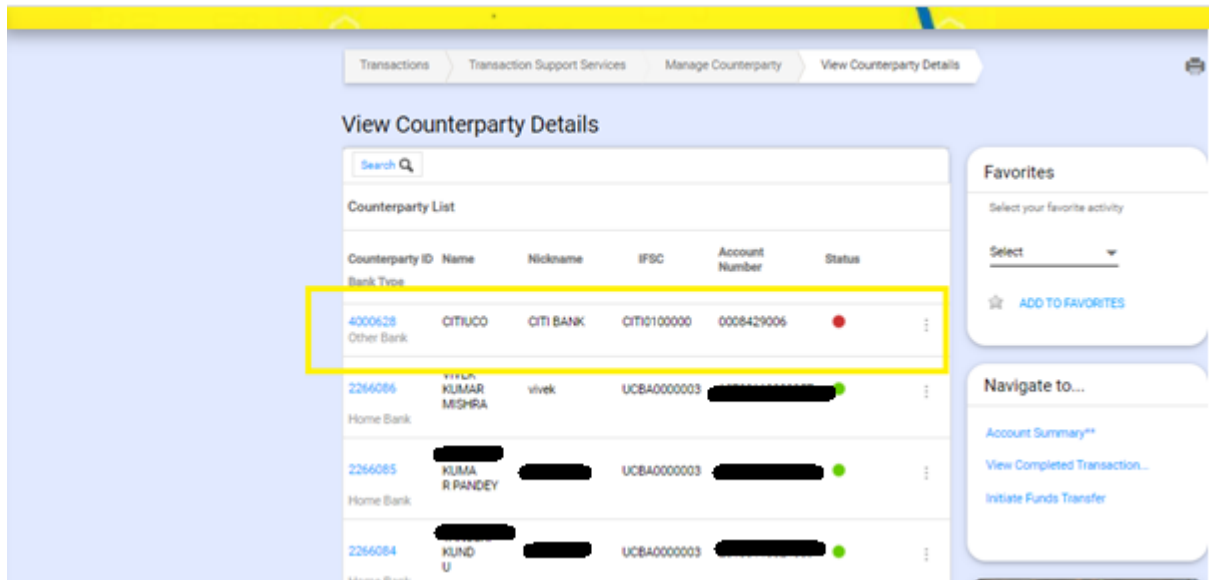
Initiate Funds Transfer

neft-4.ndf | third party transfer...ndf | own-4.ndf

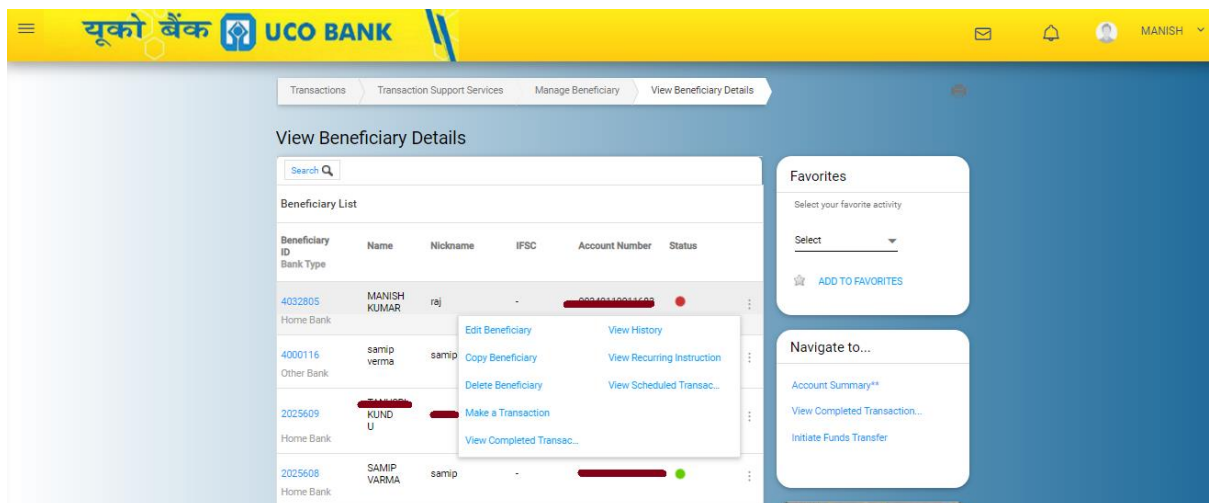


## View Beneficiary Details:

User can view the newly added beneficiary in view beneficiary details. Status of the newly will be shown in red radio button which means disabled mode. If it is showing in Green then it means beneficiary is active and available for payment.



More Actions: using "Three Dot button", user can do various activities like edit beneficiary, delete beneficiary, Make a transaction and many More







Progress: 1 (checked) | 2 (active) | 3

Counterparty Details | Preview and Confirm | Summary

Confirm the following details before submission

**Counterparty Details**

Name: CITIUCO | Nickname: CITIUCO

**Account Details**

Account Number: 0008429081 | Counterparty Bank: Other Bank  
 Account Type: | Bank Name: CITI BANK  
 Beneficiary Branch Name: MUMBAI BRANCH | Network: NEFT  
 IFSC: CITI0100000

**Additional Counterparty Details**

**Approver Details**

Rule ID	Authority	Follow Hierarchy
88917	2 MANAGER	Yes

Select Approver

**Favorites**

Select your favorite activity

Select

ADD TO FAVORITES

**Navigate to...**

### Step: 3

After final submission by the maker, all the details comes in the summary page and message comes that beneficiary is waiting for user approval.

N

✓ The party type addition is waiting for corporate user approval. Party type: [Counterparty] Ref. ID: [4000621]

✓ The Fund Transfer Can Be Initiated after the Indicated time (cooling period)

Progress: 1 (checked) | 2 (checked) | 3 (active)

Counterparty Details | Preview and Confirm | Summary

**Counterparty Details**

Counterparty ID: 4000621 | Name: CITIUCO  
 Nickname: CITIUCO

**Account Details**

Account Number: 0008429081 | Counterparty Bank: Other Bank  
 Account Type: | Bank Name: CITI BANK  
 IFSC: CITI0100000 | Network: NEFT

**Additional Counterparty Details**

Address (Line 1): MUMBAI | Address (Line 2): MUMBAI  
 Address (Line 3): MUMBAI | City: MUMBAI  
 Zip Code: 200001 | State: MAHARASHTRA

**Favorites**

Select your favorite activity

Select

ADD TO FAVORITES

**Navigate to...**

InitiateSingleEntry....pdf

## Step: 4

Beneficiary added by the maker can see the status in view approval queue.

The screenshot shows the 'View Approval Queue' page. It features a search bar at the top left. Below it is a table titled 'Approval/Reject List' with the following columns: Counterparty ID, Request Type, Requested Date, Name, and Status. The table contains two rows of data. The second row is highlighted with a yellow border. To the right of the table are two side panels: 'Favorites' and 'Navigate to...'. The 'Favorites' panel has a dropdown menu and an 'ADD TO FAVORITES' button. The 'Navigate to...' panel has a 'View Completed Transactions\*' button.

Counterparty ID	Request Type	Requested Date	Name	Status
4000612	Addition	16/11/2021	MANISH KUMAR	Pending For Branch Approval
4000610	Addition	16/11/2021	CITI UCO	Pending For Branch Approval

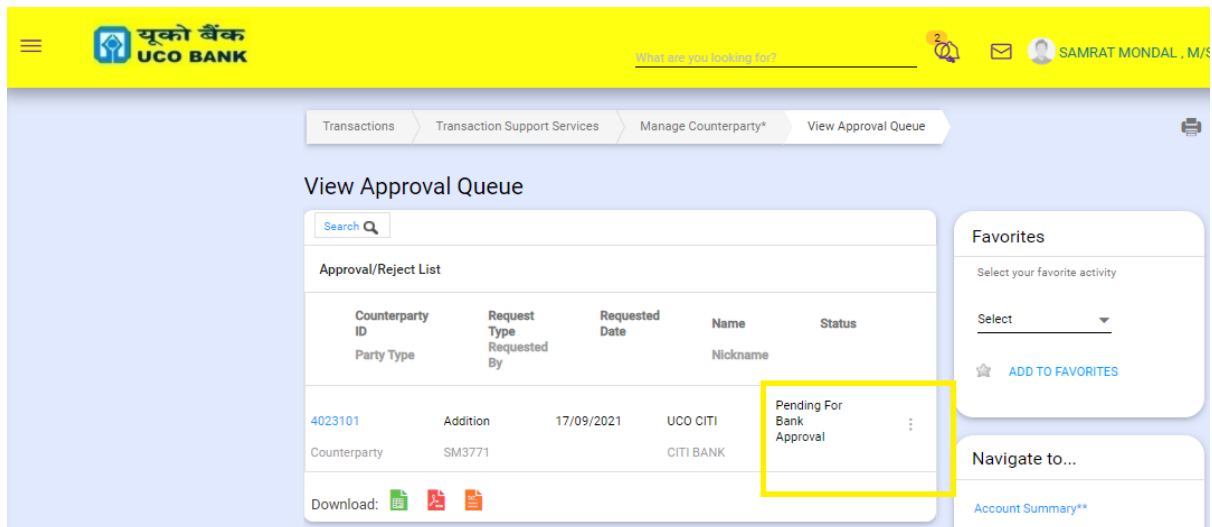
## Step: 5

Corporate checker has to go to Transaction->Transaction Support Services->View approval Queue for the approval/rejection of the beneficiary added by the maker.

The screenshot shows the main menu on the left and the dashboard on the right. The main menu includes 'Main Menu', 'Transactions', 'Transaction Support Services', and 'Manage Counterparty\*'. Under 'Transaction Support Services', there are options for 'Add Counterparty', 'View Counterparty Details', 'View All Requests', and 'View Approval Queue'. The 'View Approval Queue' option is highlighted with a yellow border. The dashboard on the right shows a greeting 'Good Afternoon, SAMRAT!' and several sections: 'Your Transactions', 'Payment and Transfer', and 'Favorites'. The 'Your Transactions' section shows 'No Transaction(s) Available'. The 'Payment and Transfer' section lists various transaction types like 'Funds Transfer To Third Party Account', 'To Your Own Account', etc. The 'Favorites' section has a 'Select your favorite activity' prompt.

## Step: 6

Corporate checker has to click on more action (three dot button), where he can approve or reject the beneficiary added by the maker.

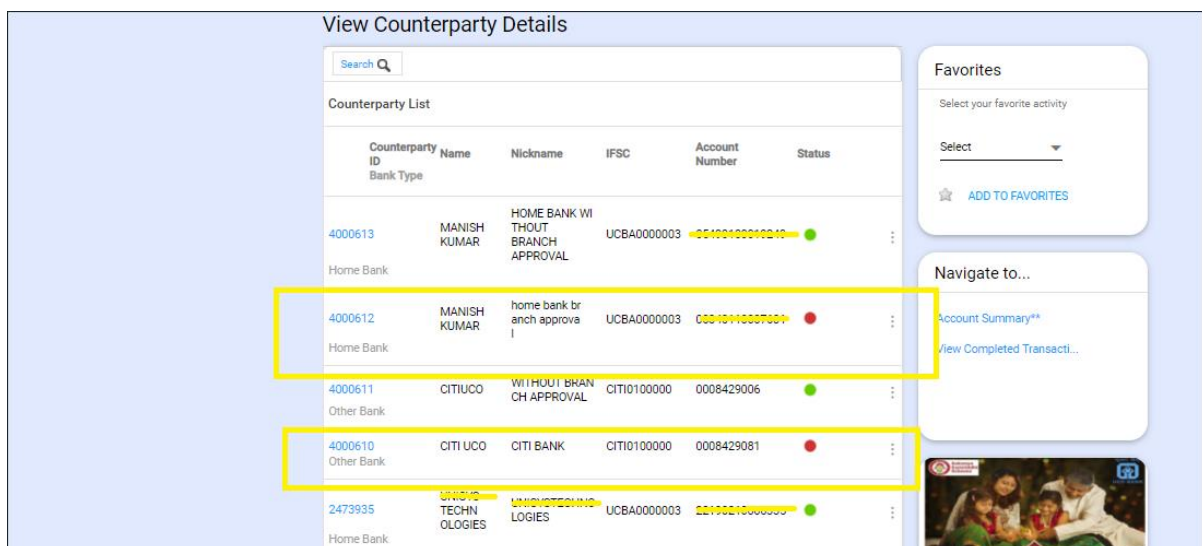


The screenshot shows the 'View Approval Queue' interface. At the top, there's a navigation bar with 'Transactions', 'Transaction Support Services', 'Manage Counterparty\*', and 'View Approval Queue'. Below this is a search bar and a table titled 'Approval/Reject List'. The table has columns for Counterparty ID, Request Type, Requested Date, Name, and Status. The first row shows a request for 'Addition' on '17/09/2021' for 'UCO CITI' with a status of 'Pending For Bank Approval'. A yellow box highlights this status and the three-dot menu icon to its right. To the right of the table are 'Favorites' and 'Navigate to...' sections.

Counterparty ID	Request Type	Requested Date	Name	Status
Party Type	Requested By		Nickname	
4023101	Addition	17/09/2021	UCO CITI	Pending For Bank Approval
Counterparty	SM3771		CITI BANK	

## Step: 7

After approval by the corporate checker then it is showing in the list of view beneficiary details. Status of the newly added beneficiary is in disabled mode and show as a red radio button (disable), after four hours of cooling period it is changed to green and it is available for the fund transfer.



The screenshot shows the 'View Counterparty Details' interface. It features a search bar and a table titled 'Counterparty List'. The table has columns for Counterparty ID, Name, Nickname, IFSC, Account Number, and Status. The second row, for counterparty ID 4000612, is highlighted with a yellow box. This row shows a status of a red radio button, indicating it is disabled. Other rows show various counterparty details with green status indicators. To the right of the table are 'Favorites' and 'Navigate to...' sections.

Counterparty ID	Name	Nickname	IFSC	Account Number	Status
Bank Type					
4000613	MANISH KUMAR	HOME BANK WITHOUT BRANCH APPROVAL	UCBA0000003	0004000000000000	●
Home Bank					
4000612	MANISH KUMAR	home bank branch approval	UCBA0000003	0004000000000000	●
Home Bank					
4000611	CITIUCO	WITHOUT BRANCH APPROVAL	CITI0100000	0008429006	●
Other Bank					
4000610	CITI UCO	CITI BANK	CITI0100000	0008429081	●
Other Bank					
2473935	UNION TECHNOLOGIES	UNION TECHNOLOGIES	UCBA0000003	0004000000000000	●
Home Bank					